**HAMPSTEAD GARDEN SUBURCB FREE**

HAMPSTEAD GARDEN SUBURB FREE CHURCH APPLICATION FORM

This post is supported by a Minister’s Role description and person specification. Please read these carefully. The person specification lists the essential skills, experience and qualifications, which are necessary for the job. These are the criteria against which you will be assessed. You should pay particular attention to these criteria and demonstrate how you meet the requirements of the post in your application form and at the interview.

You should give specific examples in each box of how your skills knowledge and experiences meet the corresponding person specification criteria.

When we shortlist, we can only use the information that you provide and if you do not describe how you meet all of the criteria you may miss the chance of being shortlisted. Please make your case clearly and concisely in the fields provided.

( use as much space as you require)

1.

2.

3.

4.

5.

6.

*A* disability does not preclude consideration for the post*,* and *applications from suitably qualified or experienced persons with disabilities are welcome.*

All information provided by applicants will be treated as confidential to the Secretary until after the interview.

Do you believe that you have a disability as described by Section 1 of the Disability discrimination Act 1995 (i.e., “a physical or mental impairment which has a substantial and long-term adverse effect on your ability to carry out normal day-to-day activities”)?

If yes, please describe what arrangements we will need to make to:

a) ensure that we can interview you effectively if you are shortlisted for this post

b) employ you if you are successful in your application for this post

It would be helpful to us if you could describe your disability to us, but failure to do so will not be held against you. The information will be used to ensure that we are better able to provide a suitable working environment for you, if you are appointed.

**Health**

A health problem does not necessarily preclude consideration for the job and applications from suitably qualified/experienced persons are welcome. All information provided by applicants will be treated as confidential.

Do you or your dependents have a health problem that is relevant to your application?

If yes, please give details

How many days sickness have you taken in the last 2 years?

**Declaration**

If any particulars given by you in this application are found to be false, or if you willfully omit or suppress any material facts, any offer of employment may be withdrawn. Alternatively, if you are appointed, when the correct facts come to light you may be liable to dismissal.

I declare that to the best of my knowledge and belief that the information given on this form is correct

Signed:

Date:

EQUAL OPPS MONITORING FORM

Please return complete the form below with your application

**Gender**

**Are you married or in a civil partnership?**

**Age**

**What is your ethnicity?**

Ethnic origin is not about nationality, place of birth or citizenship. It is about the group to which you perceive you belong. Please state:

**What is your sexual orientation?**

**What is your religion or belief?**

**What is your current working pattern?**

**What is your flexible working arrangement?**

**Do you have caring responsibilities? If yes, please elaborate**